



COMMISSION REGULAR MEETING AGENDA

Port of Seattle Commission

Tom Albro
Bill Bryant
John Creighton
Rob Holland
Gael Tarleton

Chief Executive Officer

Tay Yoshitani

Port of Seattle
Seattle-Tacoma International Airport
Airport Office Building
International Auditorium – Mezzanine Level South
Seattle, Washington 98158

REGULAR MEETING

Date: November 27, 2012

Please Note: items 6b and 6c, relating to the 2013 final budget, will be taken up after public testimony

ORDER OF BUSINESS

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Meeting and Agenda
Information:
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**Port of Seattle:
Creating Economic
Vitality Here**

Business Strategies:

- Ensure Airport and Seaport Vitality
- Develop New Business and Economic Opportunities for the Region and the Port
- Enhance Public Understanding and Support of the Port's Role in the Region
- Be a Catalyst for Regional Transportation Solutions
- Be a Leader in Transportation Security
- Exhibit Environmental Stewardship through our Actions
- Be a High-Performance Organization

- 12:00 noon 1. Call to Order
Recess to:
- 1:00 p.m. 2. Executive Session, if necessary*
Call to Order or reconvene to Open Public Session
3. Approval of Minutes
4. Special Order of Business
5. Unanimous Consent Calendar**
6. Division, Corporate and Commission Action Items
7. Staff Briefings
8. New Business
9. Policy Roundtables
10. Adjournment

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. EXECUTIVE SESSION* - Pursuant to RCW 42.30.110, if necessary.

3. APPROVAL OF MINUTES

Approval of the minutes of the regular meeting of October 2, 2012.

4. SPECIAL ORDER OF BUSINESS

None.

5. UNANIMOUS CONSENT CALENDAR**

Notice: There will be no separate discussion of Consent Calendar items as they are considered routine by the Port of Seattle Commission and will be adopted by one motion. If a Commissioner or a member of the public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately.

- a. Ratification of a lease agreement with a 30-year term and a concession agreement with a 10-year term between the Port of Seattle and Payless Car Rental, as described in the attached executed agreements. ([memo and lease and concessions agreements enclosed](#))
- b. Authorization for the Chief Executive Officer to execute a lease agreement with a 30-year term and a concession agreement with a 10-year term between the Port of Seattle and Sixt Rent A Car substantially consistent with the terms described in this memorandum and the attached agreements. ([memo and lease and concessions agreements enclosed](#))

* An Executive Session may be held at any time after the convening time, if necessary.

** Unless otherwise requested by a Port Commissioner, all items under the Unanimous Consent Calendar will be considered as a single item.

*** Cellular telephones and pagers should be off or on vibrate mode during the Public Session.

5. UNANIMOUS CONSENT CALENDAR Continued

- c. Approval of an additional \$1,100,000 to replenish construction contingency due to disputed costs and authorization for the Chief Executive Officer to issue Change Order No. 121 for Contract MC-0316677, Centralized Pre-Conditioned Air (PC Air) Project at Seattle-Tacoma International Airport, in the amount of \$344,558 to resolve the remaining disputed costs related to Change Order No. 113 for changes to the routing of PC Air piping at Concourse D. ([memo enclosed](#))

PUBLIC TESTIMONY: The Commission will take public testimony at this time consistent with the procedures noted at the bottom of this agenda.

6. DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS

- a. Motion regarding the formation of a temporary committee on ethics and the selection of an outside advisory panel on ethics to assist the Commission in re-establishing the Seattle Port Commission's Board of Ethics. ([motion enclosed](#))
- b. Motion to amend the 2013 budget, contained in Resolution No. 3670, to increase the 2013 Commission Office Budget in order to add additional full time equivalent employees.
- c. Second Reading and Final Passage of Resolution No. 3670: A resolution of the Port Commission of the Port of Seattle adopting the final budget of the Port of Seattle for the year 2013; making, determining, and deciding the amount of taxes to be levied upon the current assessment roll; providing payment of bond redemptions and interest, cost of future capital improvements and acquisitions, and for such general purposes allowed by law which the Port deems necessary; and directing the King County Council as to the specific sums to be levied on all of the assessed property of the Port of Seattle District in the Year 2013. ([memo](#), [resolution](#), and [PowerPoint enclosed](#))
- d. Second Reading and Final Passage of Resolution No. 3671: A Resolution of the Commission of the Port of Seattle Establishing Jobs, Pay Grades, Salaries, Allowances and Adjustments for Port Employees not represented by a labor union; Authorizing and Establishing Conditions in Connection with the Following Benefits: Social Security, Industrial Insurance, Unemployment Compensation, Military Leave; Retirement; Compensated Leave, Including Civic Duty, Bereavement Leave, Holidays, Paid Time Off/Extended Illness Leave, Shared Leave, and Awarded Time; Insurance Benefits, Including Medical, Dental, Life and Long-Term Disability; and Authorizing this Resolution to be Effective on January 1, 2013, and Repealing all Prior Resolutions Dealing with the Same Subject, Including Resolution No. 3655. ([memo](#), [resolution](#), [exhibit A](#), and [redline enclosed](#))
- e. First Reading of Resolution No. 3672: A Resolution of the Port Commission of the Port of Seattle amending Resolution No. 3611, the Seattle Port Commission Bylaws, regarding the duties and responsibilities of the Port Commission. ([resolution enclosed](#))

7. STAFF BRIEFINGS

- a. Federal and State Legislative Briefing. ([memo enclosed](#))
- b. Capital Improvement Projects for the Third Quarter, 2012. ([memo](#), [report](#), and [PowerPoint enclosed](#))

8. NEW BUSINESS**9. POLICY ROUNDTABLE**

None.

10. ADJOURNMENT**PUBLIC TESTIMONY PROCEDURES**

The Port Commission will take public testimony after the unanimous consent agenda before considering action items or staff briefings, under new business, or during a public hearing. Any person wishing to speak must sign up to testify, identify the specific agenda item or topic they are addressing, and indicate whether they support or oppose the item. Public testimony will normally be limited to two minutes for individuals and representatives of organizations and is at the discretion of the Chair. In the interest of time, the Chair may limit the number of persons speaking on any topic, may further limit the time allotted to each person, or may limit testimony to those with new information to present. Written comments for any agenda item may be submitted to Commission Records staff at any time during the meeting for distribution to Commissioners and inclusion in the meeting record. The Port Commission does not engage in dialogue with testifiers during public meetings; however, questions or requests for information or documents may be made separately from the public meeting. All testimony is digitally recorded and made available via the Port's website and becomes a public record subject to disclosure under Washington's Public Records Act (RCW 42.56). The identity of each testifier will be noted in the minutes of the public meeting.